The Gryphon Trust

Eaglewood LGB Risk Register

to be reviewed 18 July 2019

Description of the Risk	Inherent Risk Level (Probability/ Impact)	Description and Evaluation of Current Control or Mitigation methods	Residual Risk Level (Probability/ Impact)	Acceptable Risk? (Probability/ Impact)	Further Action Required	Monitored or Action By
Governance - Ineffectiveness of LGB	Medium/High	FACC established	Medium/High (6)	No	 360 degree review of BOD performance Ensure Scheme of Delegation understood 	BoD/FACC
Governance - effectiveness of LGB	Medium/High	Experience of LGB Chair on other governing bodies	Medium/High (6)	No	 LGB skills audit 360 degree review of LGB performance Governor Development and Training 	LGB/FACC
Governance – Failure to address a significant risk	Medium/High	Maintain Risk Register	Medium/High (6)	No	 Improve understanding of RM process Regular reviews and updates of RR 	LGB/CEO/SLT
Political – new government initiatives diverting funding away from education	Low/High	Less funds available leading to reduced spending	Low/Medium (3)	Yes	Prioritise spending	LGB/SLT
Economic – insufficient referrals e.g. LA not supporting	Low/High	Maintaining constant contact with current feeders	Low/Medium (2)	Yes	Maintain contact with feeders and broaden contacts with commissioning schools	LGB/SLT

Page 1 | 5

ENC 6

ENC 6

Description of the Risk	Inherent Risk Level (Probability/ Impact)	Description and Evaluation of Current Control or Mitigation methods	Residual Risk Level (Probability/ Impact)	Acceptable Risk? (Probability/ Impact)	Further Action Required	Monitored or Action By
Economic – demand outstrips capacity	Medium/Medium	Strict adherence to PAN	Low/Medium (2)	Yes	Managed expansion over long term	LGB/SLT
Economic – Access to banking information	Low/Medium	New scheme with bank - Any cheque signatory can contact our bank to check balance or process inter account transfer in accordance with mandate	Low/Low (1)	Yes	Maintain arrangement	CFO
Social – more non-English speaking families moving to area	Medium/Low	Provide English as a Second Language tuition.	Low/Low (1)	Yes	No immediate	НТ
Social – adverse publicity, e.g. public complaint by one parent may deter LA choosing Eaglewood	Medium/High	Maintain contact with referers. Use publicity agent.	Low/High (3)	Yes	Continue to monitor and respond	LGB/HT
Social – reputation, loss of confidence e.g. negative incident at one school may impact on the other	Low/Medium	Internal self-assessment	Low/Low (1)	Yes	Continue to monitor	LGB/HT
Technological – equipment failure, computer viruses, internet mis-use	High/High	Up to date virus protection (ESET) and firewall Parent information evenings, monitoring of pupil use in school, inappropriate sites blocked	Medium/Medium (4)	Yes	Continual monitoring and assessment	ITM

ENC	6
-----	---

Description of the Risk	Inherent Risk Level (Probability/ Impact)	Description and Evaluation of Current Control or Mitigation methods	Residual Risk Level (Probability/ Impact)	Acceptable Risk? (Probability/ Impact)	Further Action Required	Monitored or Action By
Technological – server failure - loss of data	High/Medium	Up to date virus protection (ESET) and firewall Parent information evenings, monitoring of pupil use in school, inappropriate sites blocked	Medium/Medium (4)	Yes	Continual monitoring and assessment	ITM
Legislative – changes in law regarding Health & Safety increasing cost of compliance	Medium/Medium	In-house training for staff. Notices issued to external contractors	Medium/Low (2)	Yes	Continual monitoring and assessment	SLT/FM
Legislative – changes in law regarding pupil records	Medium/Medium	Archiving information in line with legislation. System evaluation/upgrade	Medium/Low (2)	Yes	Continual monitoring and assessment	SLT
Legislative – – major beach of GDPR data compliance incurring a monetary fine	Medium/High		Medium/High (6)	No	Risk management Strategy required. (Trust or LGB)	SLT
Environmental – safe travel to and from school	Medium/Medium	Student cycle permits, requirement to wear helmet and use cycle shed Students only allowed out of school with parents' authorisation	Low/Medium (2)	Yes	Register of cycle permits, home lunch students signing in and out book	SLT
Environmental – epidemics/pandemics	Low/Medium	In the event of a case being reported in school or in the local area, contact to be made with the Local Health Authority for advice on procedure	Low/Low (1)	Yes	Act on instructions from Local Health Authority	SLT

ENC 6

Description of the Risk	Inherent Risk Level (Probability/ Impact)	Description and Evaluation of Current Control or Mitigation methods	Residual Risk Level (Probability/ Impact)	Acceptable Risk? (Probability/ Impact)	Further Action Required	Monitored or Action By
Environmental – extreme weather, eg snow/ice, flooding	Low/Medium	School closure if considered appropriate by SLT . Maintain some staff presence if possible.	Low/Low (1)	Yes	Health & Safety implications considered together with available advice	SLT
Personnel – national shortage of teachers affecting capacity and/or standard of teaching	High/High	Maximise advantages of the schools and favourable setting ie on the coast/in the New Forest Ofsted Good/Link with Arnewood	Medium/Medium (4)	Yes	Demonstrate CPD opportunities and expectations of career advancement	SLT
Personnel – Event or incident leading to the absence of key personnel over a long period of time	Low/Medium	Temporary cover by current personnel or agency. Refer to procedures manuals	Low/Low (1)	Yes	Monitor	SLT
Safeguarding Information	High/Medium	OFSTED regards current safeguarding procedures as "Good"	Medium/Medium (4)	Yes	Sustained monitoring	НТ

		Proba	When considering levels consider point when intervention would be triggered		
		High	Medium	Low	The Financial Impact Parameters set by the Arnewood LGB:
act	High	High (9)	High (6)	Medium (3)	High – <mark>£25,000</mark> and above
Impact	Medium	High (6)	Medium (4)	Low (2)	Medium – exceeding £10,000 but not exceeding £25,000
	Low	Medium (3)	Low (2)	Low (1)	Low - <mark>£10,000</mark> or lower